



**Indiana Coalition to  
End Sexual Assault**  
Engage. Educate. Empower.

**Title:** Human Trafficking Intern

**Reports to:**

ICESA Statewide Anti-Trafficking Coordinator and IPATH Taskforce Coordinator, Kate Kimmer

**Internship Purpose:** Work directly with ICESA Statewide Anti-Trafficking Coordinator and IPATH Taskforce Coordinator, Kate Kimmer to research, collect data and create an annotated bibliography on other state taskforces, data, and trends to help inform Indiana's anti-trafficking strategy. Play a key role in designing data representations and creating ways to organize and present data most effectively.

**Duties/Essential Functions:**

- Research
- Write reports/summaries
- Administrative Office Support
- Create spreadsheets/databases
- Case study collection
- Additional duties as needed

**Qualifications/Skills:**

- Strong communication, analytical, and organizational skills
- Strong research skills
- Ability to work in a collaborative team-based environment
- Demonstrated ability to balance multiple tasks and meet deadlines
- Proficiency in Microsoft Office (Excel, PowerPoint, and Word)
- Experience with Adobe Creative Cloud preferred
- Shared commitment to ending exploitation and sexual violence
- Integrity, positive attitude, and passion for the vision of ICESA
- Reliable personal vehicle and a valid driver's license; travel may be required.

**Commitment:**

This is an unpaid internship requiring a commitment of 20-25 hours per week. The duration of this internship is the 2018 Spring semester with the potential for renewal. This internship may be completed for course credit; we are willing to work with you to supervise specialized projects and internship portfolios, if needed. Unfortunately, we are unable to meet the requirements for social work internship programs/field placements.

Please submit a cover letter and resume to [Katie@indianacesa.org](mailto:Katie@indianacesa.org). Incomplete submissions will not be considered.